

# PECB Change Log Form

GENERAL INFORMATION				
<b>Owner / Department*</b>	Training Development Department			
<b>Approver / Department*</b>	Quality Assurance Department			
<b>Date of approval*</b>	2019-05-21			
<b>Course details*</b>	<b>Course name</b>	<b>Language</b>	<b>New version</b>	<b>Previous version</b>
	ISO 9001 Lead Implementer	English	4.0	3.0
<b>Summary of the change:</b>  The latest update of the training course includes improvements in the following areas: <ul style="list-style-type: none"> <li>• <b>Design</b> –The training course has been updated with the new visual identity of PECB. This includes the transition from the 4:3 to the 16:9 format, visual changes in colors and improvement of icons, tables, figures, etc.</li> <li>• <b>Content</b> – The training course has undergone correction of typographical and grammatical errors.</li> <li>• <b>New slides</b> – A number of new slides have been added in Section 1 with regard to general information about PECB and the products and services it offers.</li> </ul>				

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Other materials	Task	Description	Comments	Completed
Case Study	Update the Case Study	The Case Study should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Exercises	Update the Exercises	The Exercises should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Correction Keys	Update the Correction Keys	The Correction Keys should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Exam 01	Update the Exam	The Exam should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Exam 02	Update the Exam	The Exam should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Exam Preparation Guide (EPG)	Update the EPG	The EPG should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Candidate Handbook (CH)	Update the CH	The CH should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Course description	Update the Course Description on the PECB website	The CD should be aligned with the new version of the training course.		<input checked="" type="checkbox"/>
Other supporting materials (e.g., videos, samples)	Update other supporting materials of the course	The supporting materials should be aligned with the new version of the training course.	N/A	<input type="checkbox"/>

Comments:

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